

West Devon Overview & Scrutiny (External) Committee



West Devon
Borough
Council

Title:	Agenda										
Date:	Tuesday, 11th October, 2016										
Time:	2.00 pm										
Venue:	Chamber - Kilworthy Park										
Full Members:	<p style="text-align: center;">Chairman Cllr Sellis Vice Chairman Cllr Cloke</p> <p><i>Members:</i></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Cllr Ball</td> <td>Cllr Roberts</td> </tr> <tr> <td>Cllr Cheadle</td> <td>Cllr Sheldon</td> </tr> <tr> <td>Cllr Jory</td> <td>Cllr Stephens</td> </tr> <tr> <td>Cllr Leech</td> <td>Cllr Watts</td> </tr> <tr> <td>Cllr Pearce</td> <td></td> </tr> </table>	Cllr Ball	Cllr Roberts	Cllr Cheadle	Cllr Sheldon	Cllr Jory	Cllr Stephens	Cllr Leech	Cllr Watts	Cllr Pearce	
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Cllr Pearce											
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.										
Committee administrator:	Member.Services@swdevon.gov.uk										

1. Apologies for absence

2. Confirmation of Minutes

Meeting held on 26 September 2016 (to follow)

3. Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

4. Items Requiring Urgent Attention

To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency.

5. Public Forum

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A period of up to 15 minutes is available to deal with issues raised by the public

6. Hub Committee Forward Plan

(to follow)

If any Member seeks further clarity, or wishes to raise issues regarding any future Hub Committee agenda item, please contact Member Services before **12 noon on Friday, 7 October 2016** to ensure that the lead officer(s) are aware of this request in advance of the meeting.

7. Police and Crime Commissioner to attend (Alison Hernandez)

8. Community Safety Partnership

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9. Tavistock Townscape Heritage Initiative - Briefing Note

9 - 12

10. Joint Local Plan Update - Standing Agenda Item

11. Task and Finish Group Updates

(a) DCH Rent Review

12. Committee Decisions Log

(to follow)

13. Annual Work Programme 2016/17

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PUBLIC FORUM PROCEDURES

(a) General

Members of the public may raise issues and ask questions at meetings of the Overview and Scrutiny Committee. This session will last for up to fifteen minutes at the beginning of each meeting.

(b) Notice of Questions

An issue or question may only be raised by a member of the public provided that they have given written notice (which may be by electronic mail) to Darryl White (darryl.white@swdevon.gov.uk) by 5.00pm on the Thursday, prior to the relevant meeting.

(c) Scope of Questions

An issue may be rejected by the Monitoring Officer if:

- it relates to a matter within the functions of the Planning and Licensing Committee;
- it is not about a matter for which the local authority has a responsibility or which affects the district;
- it is offensive, frivolous or defamatory;
- it is substantially the same as a question which has previously been put in the past six months; or
- it requires the disclosure of confidential or exempt information.

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Agenda Item 8

Report to: **West Devon Overview and Scrutiny
(External) Committee**

Date: **11 October 2016**

Title: **COMMUNITY SAFETY PARTNERSHIP**

Portfolio Area: **Customer First**

Wards Affected: **All**

Relevant Scrutiny Committee: N/A

Urgent Decision: **N** Approval and clearance obtained: **Y / N**

Date next steps can be taken:
(e.g. referral on of recommendation or
implementation of substantive decision)

Author: **Rebecca Hewitt** Role: **Senior Community Safety
Officer, South Devon and
Dartmoor Community
Safety Partnership**

Contact: **01626 215873**
Rebecca.hewitt@teignbridge.gov.uk

RECOMMENDATIONS

- 1. That Members note the report**
- 2. That Members identify any issues to be raised at the next Community Safety Partnership meeting**

1. Executive summary

The purpose of this report is to provide Members with the opportunity to scrutinise the work of the Community Safety Partnership (CSP) as defined by Sections 19 and 20 of the Police and Justice Act 2006 and the Crime and Disorder (Overview & Scrutiny) Regulations 2009.

2. Background

South Devon and Dartmoor CSP operates across Teignbridge, South Hams and West Devon and is a statutory partnership.

3. Outcomes/outputs

The CSP is intelligence led and delivers in the context of the Devon Strategic Assessment and also the Police and Crime Plan that is owned by the Police and Crime Commissioner. The CSP is focussing on the most vulnerable within our community who are affected by crime and ASB. The CSP works collaboratively across Devon to tackle issues such as child sexual exploitation, modern slavery, drug misuse, prejudice related crime, preventing violent extremism and domestic violence and abuse.

In 2015/16 the CSP received a £20,000 grant of Safer Communities funding from the PCC via the Safer Devon Partnership. For 2016/17 this grant will be for £19,000.

KEY ACHIEVEMENTS

Achievements across South Devon and Dartmoor

- Vulnerability events – more than 140 attendees over two events which included inputs on CSE, DVA, Immigration, Veterans, Alcohol and Modern Slavery with very positive evaluations provided.
- DVA Survivors – 20 Carbon Monoxide detectors were sourced and 110 alarms purchased for distribution via the MARAC process and Fire Home Safety checks
- Veterans – Following links made at the Vulnerability events, Veterans service has developed working links with both HMP Dartmoor and HMP Channings Wood.
- DVA Campaigns – Supported Devon wide campaigns by distributing resources to partners
- Sexting – workshops piloted within secondary schools to target at risk young people.
- New Psychoactive Substances – Three training sessions delivered in October and November
- Honest Truth – Charity continues to develop and is now delivering in 18 Counties of the UK. Paignton Zoo event saw 2,500 spoken to about road safety. Has received nearly 45,000 visits to the website and more than 3,000 road safety pledges
- Last Order alcohol theatre production – Delivery in Ivybridge, Kingsbridge, South Dartmoor Community College, Tavistock, Okehampton, Dawlish and Teignmouth
- Mental Health Bitesize training – four bitesize training sessions were delivered to delegates from a range of frontline agencies

- Mental Health toolkit – Supported development of the toolkit with promotion materials created and distributed to partner agencies
- Name that tag – Four posters showing prolific graffiti produced to identify perpetrators
- Phoenix delivery - Three Phoenix programmes were run for ASB perpetrators seeing 36 young people from Ivybridge, Newton Abbot and Tavistock address the behaviour and learn positive new skills
- Social Media – Account now established for the CSP with 418 Twitter followers and 88 Facebook likes
- Prevent – contributed to Devon delivery plan
- Understanding Islam training – 350 delegates attended the training
- Chelsea’s Choice – 2,300 year 8 students to see a theatre production and follow up workshops on child sexual exploitation
- CSE training sessions – 13 sessions delivered by Barnardo’s funded by the Devon Children Safeguarding Board, facilitated by the CSP with frontline staff from a wide range of agencies

Achievements in West Devon

- Facilitated training on safeguarding and child sexual exploitation to taxi drivers
- Okehampton Matters and Tavistock Matters meetings with Police and Members
- Chelsea’s Choice - 375 Year 8 students have seen a theatre production and follow up workshops on child sexual exploitation through work with Tavistock and Okehampton Colleges
- Phoenix project delivery – programme ran in West Devon with 12 students, this had excellent media coverage and the Mayor of West Devon attended the passing out parade.

Achievements in ASB

- An example to this multi-agency working occurred in Princetown. A female tenant of DCH allowed a younger male to move in with her. As a result incidents of low level ASB started to be reported. These incidents culminated in ‘The Siege of Princetown’ when the male climbed onto the roof of the property via the loft and held the Police at bay for several hours. After eventually being persuaded to come off the roof, he was arrested and charged. As a result a Criminal Behaviour Order was applied for. The CBO bans him from Princetown. The CBO was granted. At the same time DCH

took out an Injunction preventing their tenant from allowing the male to return to her property. This joint approach has been successful.

- DCH had received numerous complaints about an old unused dirt and partially burnt out caravan sitting on the driveway of a residents in Lamerton and over 20 black bin liners of rubbish. Despite many requests from DCH their tenant refused to engage. I visited the tenant and received assurances that the caravan would be removed. I arranged a special collection of the black bin liners. The tenant however failed to dispose of the caravan. It was decided that A Community Protection Notice should be issued. The tenant was written to informing her that if the caravan was not removed within a given period a Community Protection Notice (CPN) would be issued. She was warned of the potential penalty for breaching a CPN. As a result the caravan was removed and the issue of the CPN was not required.
- An application for Criminal Behaviour Order was made for a resident in South Zeal. The male who considers himself to be a 'Freeman' would harass and threaten West Devon Civil Enforcement Officers while they dealt with parking issued in Market Street Car Park in Okehampton. Following an incident in the car park where he assaulted a Police Officer and damaged Council property. Following his conviction he was given 2 Protection from harassment Orders preventing him from using the car park, or approaching either of the Civil Enforcement Officers. As a result it was decided not to proceed with the CBO application. As a result the male has not returned to the car park and that WDBC Enforcement Officer can carry out their roles without fear of harassment.

4. Options available and consideration of risk

The CSP has adopted an intelligence led approach and is directed by the findings of the Peninsula Strategic Assessment. Each year a workshop is held including representatives from statutory partners to review the Strategic Assessment and agree the projects for the following year. Spend of budgets relates to those priorities agreed annually. Due to the nature of the work it is essential that responses are also made to emerging issues and threats such as child sexual exploitation or metal theft.

5. Proposed Way Forward

The main considerations for members include –

- The Chief Constable of Devon and Cornwall Police has a mission statement to detect and prevent crime; protect the vulnerable and reduce crime. This will create a clear focus on safeguarding. This approach is mirrored in the priorities of the CSP.
- The CSP will continue to engage all statutory partners in the development of the Local Delivery Plan which sets out the work of the CSP directed by the Peninsula Strategic Assessment.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address						
Legal/Governance		<p>The CSP works under several sections of legislation including –</p> <p>Crime and Disorder Act 1998 Police Reform Act 2002 Anti-Social Behaviour Act 2003 Police and Justice Act 2006 Policing and Crime Act 2009 Section 9 of the Domestic Violence, Crime and Victims Act (2004). Anti-Social Behaviour , Crime & Policing Act 2014</p>						
Financial		<p>2015/6 income to the CSP included a £20,000 grant of Safer Communities funding from the PCC via the Safer Devon Partnership and contributions from agencies and income to support specific projects.</p> <p>West Devon Borough Council costs for 2015/16:</p> <table> <tr> <td>Officer time</td> <td style="text-align: right;">£25,000</td> </tr> <tr> <td>Support services (includes HE, Finance etc</td> <td style="text-align: right;">£13,437</td> </tr> <tr> <td>Total contribution</td> <td style="text-align: right;">£38,437</td> </tr> </table>	Officer time	£25,000	Support services (includes HE, Finance etc	£13,437	Total contribution	£38,437
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Risk		The report is for information and as such there is no risk associated with decisions to set out.						
Comprehensive Impact Assessment Implications								

Equality and Diversity		The CSP addresses issues including hate crime and specific crimes relating to vulnerable members of the community such as distraction burglary.
Safeguarding		CSP staff engage in a number of safeguarding forums and promote effective safeguarding practice in their work. This links to internal Council safeguarding.
Community Safety, Crime and Disorder		The report details the many implications on Community Safety of West Devon engagement in the CSP.
Health, Safety and Wellbeing		The CSP works closely with public health and other partners on health and wellbeing issues including alcohol and licensing.
Other implications		



Development Stage

Approved project details

Project Progress

Ref	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress		
Critical Projects																						
C1	Butchers Hall	Y	Y	Y	Y				Y	Y	£ 339,682	£ 200,700	In progress	May-16	Oct-16					On target	Enveloping works well advanced - roof structure repaired and re-slatted, rainwater goods reinstated, clerestory windows restored and reinstated, louvres restored and glazed internally, masonry re-pointing in progress, paint colour confirmed as Brunswick green. First LEAF claim submitted and first THI claim under preparation.	
C2	Pannier Market										£ 502,460	£ 282,000	Not yet started	Mar-17							On target	Brief for professional consultants drafted and due to be published on the Cabinet Office's Contracts Finder portal in October.
Priority Projects																						
P1	2 Market Street - Ward & Chowen	Y	Y	Y							£ 87,685	£ 59,000	Not yet started	May-16	Jul-16					On target	A conditional Listed Building Consent (LBC) has been granted and the project has been developed almost to the point when a THI application could be prepared. It is envisaged that the application will be submitted on the basis of a QS-priced schedule prior to formal tendering.	
P2	3 Market Street - Bookstop	Y	Y	Y	Y						£ 33,187	£ 26,000	Not yet started	May-16							Under review	The owner is now contemplating the appointment of an alternative consultant from the approved list with a view to developing a THI application for consideration early in 2017.
P3	1 Church Lane	Y	Y	Y	Y						£ 148,456	£ 99,000	Not yet started	Mar-16		Oct-16	Feb-16				On target	All pre-requisite conditions have now been met and a contract for the site works is due to be let in w/c 3 Oct. Contract to be 20 weeks duration. A refined 10-year maintenance programme and evidence of a sinking fund will need to be approved prior to Practical Completion in order to trigger the last 10% of grant. First THI claim anticipated imminently to cover professional fees. THI PM to arrange for appropriate publicity to mark start of first third party project.
P4	81 West Street	Y									£ 93,016	£ 65,000	Not yet started	2017							On target	A meeting with the owner is due to take place on 28 September 2016.
P5	9 West Street - Ganges	N									£ 43,967	£ 32,000	Not yet started	2017								
P6	10 West Street	Y	Y	Y							£ 42,885	£ 31,000	Not yet started	May-16							On target	The professional consultants are currently exploring an appropriate specification for restoration of the bronze-framed shopfront, following which a LBC consent application will be submitted. It is anticipated that a THI application will be submitted later this year and that subject to approval the physical works will be undertaken in Spring 2017.
P7	6 King Street - Kebab Shop	N									£ 31,000	£ 31,000	Not yet started	2017								
P8	76 West Street	Y									£ 83,410	£ 61,000	Not yet started	2018							Significant issues	A meeting held on 31 Aug-16 established that for personal reasons the current owner does not wish to pursue a THI grant.
P9	Kingdon House	Y									£ 49,682	£ 30,000	Not yet started	2018							On target	A THI application seeking support in principle is currently under appraisal. This will be considered by the Grants Panel in Oct-16.
Unallocated budget																						
P5	9 West Street - Ganges	N									£ 43,967	£ 32,000	Not yet started	2017								At a meeting on 07 Sept-16 the owners indicated that they would be interested in pursuing a scheme. This property is adjacent to No. 10 West Street and it would be advantageous for both schemes to proceed. Currently this sits in the 'unallocated budget' category but it could be considered for reinstatement to the Priority List as a replacement for No 76 West Street.
P7	6 King Street - Kebab Shop	N									£ 31,000	£ 31,000	Not yet started	2017								HLF agreed deletion from scheme - budget moved to 'unallocated budget'. Owners response deadline 11th January. No further contact has been made with the owners to date.

Ref		Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress			
Reserve Projects																								
R1	3 King Street											£ 55,825												
R2	5 Market Street											£ 33,271												
R3	Masonic Hall											£ 25,260												
R4	2&3 Drake Street											£ 14,633												
R5	27 King Street											£ 58,872												
R6	2 King Street											£ 43,486												
R7	3 Pym Street											£ 26,366												
R8	1 & 2 Bedford Square											£ 55,545												
R9	4 & 6 North Street											£ 39,004												
R10	18 West Street											£ 19,331												
R11	19 West Street											£ 29,847												
R12	20 West Street											£ 27,683												
R13	21 West Street											£ 29,235												
R14	22-23 West Street											£ 42,236												
R15	24 West Street											£ 23,854												
R16	25 West Street											£ 32,600												
R17	67 West Street											£ 27,001												
R18	69 West Street											£ 50,060												
R19	70 West Street											£ 33,747												
R20	72 West Street											£ 46,383												
R21	73 West Street											£ 84,834												
R22	Guildhall											£ 144,174												
Public Realm Projects																								
	Guildhall car park											£ 154,000	£ 154,000	Not yet started	16/17/18							Under review	Given the close relationship between the proposed car park enhancement and the Guildhall restoration project Tavistock T.C. is considering single tender action to expedite this matter.	
	Pannier market surrounds											£ 100,000	£ 100,000	Not yet started	2017							On target	It is anticipated that this project will follow on from the Pannier Market project. (scheduled start Mar 2017). Given the close links between the project it may be appropriate to consider single tender action.	
	Market street											£ 60,000	£ 60,000	Not yet started	Jun-16							Under review	A meeting has been requested with DCC officers to explore the possibility of a collaborative scheme for the block-surfaced area of West Street and ideally the adjoining sections of Market and King Streets. The scheme could entail other appropriate streetscape enhancements as well as changing the surface of the highway.	
Complementary Initiatives																								
	Heritage Open days										Y	£ 1,000	£ 1,000	In progress	Oct-15	Oct-19							On target	The THI PM assisted with visits to the Butchers' Hall during the
	Tavi Story Digital Project										Y	£ 21,700	£ 21,700	In progress	Jan-15	Dec-16							Under review	This initiative is now under review and the THI PM is currently holding discussions with stakeholders about an alternative concept for delivering the Tavistock Story that would encompass community engagement, education and participation.
	THI Website										Y	£ 3,000	£ 3,000	In progress									Under review	The site has been updated with the current THI PM contact details. New content is currently under preparation to herald the imminent start of the project at 1 Church Lane, the first third party project to proceed.
	Info leaflets										Y	£ 1,500	£ 1,500	In progress	Dec-16								Under review	PM to review status of shop front leaflets with Conservation Officer. Bedford Cott leaflets Winter 2016
	Tavistock architects workshop										Y													Removed- approved by HLF under Compl Initiatives Review
	Heritage skills training										Y	£ 15,000	£ 15,000	Not yet started									On target	A successful skills day involving traditional slating, joinery, and lime skills was held on 13 Sept-16 in the Butchers' Hall and it is the intention to organise further skills events once the 1 Church Lane project is on site.

TAVISTOCK TOWNSCAPE

Supported by
The National Lottery

Ref	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress						
										Y	£ 4,000	£ 4,000	Not yet started							On target	Local TTHI Contractors' Day					
										Y											Removed- approved by HLF under Compl Initiatives Review					
										Y											Removed- approved by HLF under Compl Initiatives Review					
										Y	£ 13,500										Under review	als				
										Y	£ 2,500	£ 2,500	In progress	Jul-15							On target	Warmer Bedford Cottage project Winter 2016.				
											£ 2,849,844	£ 1,342,400														
											£ 846,611	£ 582,400														

Y
N

Not yet started
In progress
Complete

On target
Under review
Significant issues

KEY

- Completed
- Under reiew
- Significant issues

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OVERVIEW AND SCRUTINY (EXTERNAL) COMMITTEE

DRAFT ANNUAL WORK PROGRAMME – 2016-17

Date of Meeting	Report	Lead Officer
17 January 2017	Hub Committee Forward Plan	Kathy Trant
	Joint O+S Draft Budget 2016/17 Consultation	Lisa Buckle
7 March 2017	Hub Committee Forward Plan	Kathy Trant
	Task and Finish Group Updates	
	Joint Local Plan Update	Tom Jones
	NEW Devon CCG Representatives – 6 Month Update	
Page 13 May 2017	Hub Committee Forward Plan	Kathy Trant
	Task and Finish Group Updates	
	Joint Local Plan Update	Tom Jones
	Draft O+S Annual Report	Darryl White

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